



Inner North West Community Committee

Headingley, Hyde Park & Woodhouse, Weetwood

Meeting to be held in Woodlsey Road Community Centre

Thursday, 9th October, 2014 at 7.00 pm

Councillors:

J Pryor
J Walker
N Walshaw

Headingley;
Headingley;
Headingley;

J Akhtar
G Harper
C Towler

Hyde Park and Woodhouse;
Hyde Park and Woodhouse;
Hyde Park and Woodhouse;

J Bentley
S Bentley
J Chapman

Weetwood;
Weetwood;
Weetwood;





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652

*Images on cover from left to right:
Headingley – Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park & Woodhouse - Hyde Park cinema; Makkah Masjid Mosque
Weetwood - Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted ti the agenda by the Chair for consideration. (the special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence	
6			MINUTES - 17 JULY 2014 To confirm as a correct record, the minutes of the meeting held on 17 July 2014	1 - 6
7			OPEN FORUM In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			WELLBEING UPDATE To receive and consider the attached report of the West North West Area Leader	7 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			COMMUNITY COMMITTEE TOPIC: MAKING THE MOST OF LOCAL ASSETS AND ENSURING COMMUNITY INFLUENCE	
9			INTRODUCTION TO TOPIC AND DISCUSSION PAPER	19 - 24
10			COMMUNITY ENGAGEMENT PLAN	25 - 26
11			DATE AND TIME OF NEXT MEETING Thursday, 15 January 2015 MAP OF TODAY'S VENUE Woodsley Road Community Centre	27 - 28

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INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 17TH JULY, 2014

PRESENT: Councillor J Akhtar in the Chair

Councillors: J Bentley, S Bentley,
J Chapman, C Towler, J Walker and
N Walshaw

1 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interest.

2 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors G Harper and J Pryor.

3 Minutes - North West Inner Area Committee - 27 March 2014

RESOLVED – That the minutes of the meeting held on 27 March 2014 be confirmed as a correct record.

4 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee. On this occasion no issues were raised.

5 Notification of Election of Community Committee Chair for 2014/15

The report of the City Solicitor formally notified Members of the appointment made by Council at the Annual meeting held on the 9th June 2014 to the position of Inner North West Community Committee Chair.

RESOLVED – That it be noted that Councillor J Akhtar was elected as Chair of the Inner North West Community Committee for the duration of the 2014/15 municipal year.

6 Introduction to Community Committees

The report of the West North West Area Leader set the scene for the new Community Committee and sought approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal Community Committee meetings. Members were also asked to consider and approve the priorities for the rest of 2014/15.

Draft minutes to be approved at the meeting
to be held on Thursday, 9th October, 2014

Members were informed of the role of the new Community Committee and how it would focus on engaging local communities and consider reports that have a more local significance. Changes to the delegated decision process were also explained which would enable the Area Leader to take delegated decisions following consultation with Members.

Attention was also brought to suggested discussion topics for the 2014/15 Municipal Year.

RESOLVED –

- (1) That the introduction of Community Committees be welcomed.
- (2) That the minimum conditions set out in the report with regard to the need for delegated decisions to be taken between formal Community Committee meetings be approved.
- (3) That the topics for engagement as listed in the report be approved.

7 Community Committee Appointments

The report of the City Solicitor invited the Community Committee to make appointments to outside bodies, the Corporate Carers Group, Community Committee Area Lead Members and Children's Services Cluster Partnerships.

RESOLVED – That the following appointments be made:

Outside Bodies:

Better Communities Leeds Board of Directors

Deferred for further discussion with Better Communities for Leeds

Cardigan Centre

Councillor N Walshaw

Swarthmore Education Centre

Councillor G Harper

Ireland Wood Children's Centre Management Committee

Councillor S Bentley

Inner North West Local Housing Advisory Panel

Councillor J Walker

Councillor J Chapman

Area Lead Members:

Environment & Community Safety – Councillor N Walshaw

Children's Services – Councillor S Bentley

Employment, Skills and Welfare – Councillor J Pryor

Health, Wellbeing and Adult Social Care – Councillor J Akhtar

Draft minutes to be approved at the meeting
to be held on Thursday, 9th October, 2014

Children's Services Cluster Partnership Representatives:

ESNW – Councillor J Bentley

Inner NW Hub – Councillor J Pryor

Open XS – Councillor J Akhtar

Corporate Carer's Group

Councillor S Bentley

8 Community Committee Sub Groups

The report of the West North West Area Leader set out the roles of the Inner North West Community Committee Sub Groups and sought nominations to the position of Chair of each group. Nominations were also sought for both Elected Member and resident representatives from each ward to the Sub Groups.

It was suggested that the Joint North West Transport Sub Group be disbanded and any further transport issues could be picked up at future meetings.

Sub Group feedback would continue through the Area Update report.

RESOLVED – That the following Sub Groups and Memberships be approved for the 2014/15 Municipal Year:

Planning Sub-Group

Councillor N Walshaw (Chair)

Councillor G Harper

Councillor S Bentley

Community representatives: S Buckle, M Thomas, R Tyler, B Mitchell/G

Rawinsky, D Hall, M Charlton

Environment Sub-Group

Councillor C Towler (Chair)

Councillor J Walker

Councillor J Bentley

Community representatives: P Hall, J Davison, H Eagleston

Children & Young People's Sub Group

Councillor S Bentley (Chair)

Councillor J Chapman

Councillor J Pryor

Councillor J Akhtar

9 Employment, Skills and Welfare Priority Neighbourhoods Report

The report of the Head of Service, Employment and Skills sought endorsement from the Inner North West Community Committee for the proposal to develop a West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

The Board would serve the whole of the West North Wedge with a particular focus on those areas where there were low employment and skills. Members' attention was brought to the proposed membership of the Board which was detailed in the report and would involve all key stakeholders. Key issues for the Board to tackle would include NEETs and opportunities for young people and those with mental health problems. It was anticipated that the inaugural Board meeting would take place in September.

In response to Members comments and questions, the following was discussed:

- It was felt that there should be more Elected Member representation. It was reported that there would be Elected Member representation from each Community Committee in the West North West wedge.
- A need to ensure that BME communities were represented and supported.
- A strategic partnership role would be taken at wedge level but more localised priorities would be identified. Data could be disaggregated at a ward level.
- Concern regarding the lack of services in Weetwood and the need for a Weetwood representative on the Board.

RESOLVED – That the report be noted and the establishment of a new West North West Employment, Skills and Welfare Priority Neighbourhoods Board be endorsed in principle subject to further consideration of Elected Member involvement.

10 Wellbeing Update Report

The report of the West North West Area Leader provided the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund for 2014/15 and the current position of the small grants and skips pots and those small grants and skips that had been approved since the last meeting. It also provided end of year monitoring for 2013/14, an update on the Youth Activity Fund, and outlined proposals for the interim management of the Inner North West Wellbeing budgets following the move of Kirkstall Ward to Inner West Community Committee.

RESOLVED –

- (1) That the current budget position for the Wellbeing Fund for 2014/15 be noted.
- (2) That the content of the end of year monitoring returns for projects funded in 2013/14 be noted.
- (3) That the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting be noted.
- (4) That the current position of the Youth Activity Fund and projects supported to date through this be noted.

11 Community Committee Discussion Topic: Children's & Family Health

The report of the West North West Area Leader introduced the Community Committee Topic: Children's & Family Health. A discussion paper was appended to the report along with a proposed engagement plan.

Prior to splitting into smaller workshop groups, the Community Committee was briefed by Jancis Andrew, Children's Services and Tim Taylor, Public Health.

Issues highlighted included the following:

- There had been a reduction in the number of children going into care – this had been supported by the work of the clusters and early intervention work.
- Higher levels of school attendance.
- Reduction in the number of NEETs.
- Increase in levels of childhood obesity – it was recognised that some areas of Inner North West had higher childhood obesity than elsewhere in the city. There was funding available over the next two years to tackle this. There would be a preventative approach and a focus on healthy eating and physical activity.

The following issues were reported back to the Community Committee after the workshop discussions:

- Improving engagement with parents, children and young people - developing Parent and Student Voice.
- Links to Breeze events and use of the Youth Activity Fund.
- The availability of safe greenspace/parks for young children and young people.
- Work with fast food providers to provide more healthy options.
- Work with schools and children's centres
- Cluster governance.

- Provision of a community space/centre.
 - Have a better understanding of the roles and priorities of the clusters – strengthening Elected Member and cluster relationships
 - Supporting the obesity project that Public Health will be launching later in the year -working with Dee Lazenby and Open XS
 - Link with the Scrutiny Report to look at the findings and relevant opportunities for improvement
-
- Improve links through the Children & Young Peoples sub group with relevant partners, Children's Services and Elected Members
 - Recognise the lack of and difficulty in accessing Leisure Centres from the Open XS Cluster

Member's attention was brought to the proposed engagement plan. The use of social media was discussed and it was reported that a Facebook page had been set up and would be used to promote events and community activities. It was further reported that a communications professional would be working with the Area Support team.

12 Date and Time of Next Meeting

Thursday, 9 October at 7.00 p.m.



Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Stuart Byrne – 33 67635

Date: 9th October 2014

For decision

Wellbeing Update and Commissioning Process Approval

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund for 2014/15 and the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting.
2. The report provides an update on the Youth Activity Fund and seeks approval of remaining funding.
3. The report also asks the Community Committee to approve the commissioning process and timescales for the 2015/16 Wellbeing budget.

Recommendations

- Note the current budget position for the Wellbeing Fund for 2014/15 (**Appendix 1**).
- Note the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund (**Table 3**) and approve those projects put forward by the Children & Young People's Sub Group to allocate the remaining YAF balance for this financial year.
- Agree the process and timescales for the Wellbeing commissioning round for 2015/16.
- Agree the Wellbeing funding priorities for 2015/16.

Main issues

4. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
5. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
6. Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2014/15 compared with that given in 2013/14. This gave the Inner North West committee an allocation of £186,600. Taking into account project underspends from 2013/14, the total fund available for new projects in 2014/15 was £193,635. This funding was committed to 27 projects, as listed in Appendix 1 (paragraph 1.2).
7. In addition to revenue the Community Committee also receives an allocation of Capital funding. At the March 2014 meeting, the Inner North West committee had a total of £38,800 to allocate. This funding was allocated to 5 projects, to run alongside the previously approved Sparrow Park project, as listed in Appendix 1 (paragraph 2.1).
8. In 2014/15, the Inner North West Community Committee received a sum of £35,768 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

Wellbeing Budget Statements 2014/15

9. The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

As agreed at the last meeting, for the remainder of 2014/15 financial year, approved projects affecting Kirkstall will continue to be managed and monitored through the Inner North West Wellbeing Budget, with information provided on these projects for inclusion within both Inner West and Inner North West reporting mechanisms.

Wellbeing Budget – Small Grants & Skips

10. **Table 1.** below outlines those Small Grant applications that have been approved since the last meeting of the former North West (Inner) Area Committee. **Table 2.** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£5,432** still available for allocation for Small Grants and **£1,099** still available for Skip Hire in the 2014/15 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small Grant Approvals (17/07/14 – 30/09/14)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Burglary Other	WYP	£ 500.00	£ 500.00
Summer Club	INW Hub Cluster	£ 464.00	£ 464.00
Holocaust Museum Visit	Council of Christians & Jews Leeds Branch	£ 255.00	£ 255.00
Swimming Lifesaving	Better Leeds Communities	£ 654.00	£ 654.00
Burley Families Seaside Trip	Better Leeds Communities	£ 500.00	£ 500.00
Open XS Lantern Festival	Open XS Cluster	£ 500.00	£ 500.00

Table 2: Skip Approvals (17/07/14 – 30/09/14)

There have been no skips approved since the last meeting.

Youth Activities Fund

11. The In 2014/15, the Inner North West Community Committee received a sum of £35,768 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. Please note, a sum of £6,814 will be transferred from the unallocated balance of the Inner North West Youth Activities Fund to Inner West for the use by the Kirkstall Ward. **Table 3.** below lists those projects currently agreed for Youth Activity Fund Support.

Table 3: Youth Activity Fund – Projects funded to date.

Project Name	Organisation /Department	Amount Requested	Amount Approved
Trapeze – Youth Aerial Project	Urban Angels	£2,335.00	£2,335.00
Holiday Activities	YMCA – Hawksworth Wood	£2,505.00	£2,505.00
Multi Sports Holiday Camp	LCC Sports & Active Lifestyles	£2,688.00	£2,688.00
INW Summer Mixtape 2014	Equilateral Media	£2,000.00	£2,000.00
Woodhouse Kickboxing	Youth Point @ Cardigan Centre	£1,046.00	£1,046.00
Friday Night Project & Junior Youth provision	Leeds YMCA	£4,272.00	£4,272.00
Left Bank Skate	Left Bank Leeds	£3,645.00	£3,645.00

12. At the time of writing this report, the Children & Young People's Sub Group were undertaking an application round in order to allocate the remaining Youth Activities Fund for this financial year. Alongside the sub group, Youth Activities Fund must be allocated in consultation with young people. To facilitate this, a Youth Panel and a Children & Young People's Sub Group meeting have been scheduled prior to the Community Committee to consider applications and make recommendations of projects for approval.
13. The Community Committee are asked to consider and approve those projects put forward by the Children & Young People's Sub Group, in order to allocate the remaining YAF balance for this financial year.

Wellbeing Application and Commissioning Process 2015/16

14. Members are asked to consider how they would like the process for Wellbeing Fund applications and commissioning to run for the 2015/16 financial year.
15. Taking into account feedback from Members, it is proposed to hold ward briefings in November prior to the opening of the commissioning round. This will give Members the opportunity to consider the type of schemes they would encourage applications from. Appropriate organisations will then be sought to develop suitable proposals.
16. The commissioning round is proposed to take place with the following key milestones:
- **9th October 2014:** Community Committee to consider the details of the proposed commissioning round and timescales.
 - **November 2014:** Area Support Team to meet with Members in ward briefings to discuss potential applications.
 - **1st December 2014:** Commissioning round begins. All previous applicants, Community Committee and forum contacts will be informed. A press release will be produced announcing the launch of the commissioning round.
 - **31st January 2015:** Commissioning round ends. Deadline for all Wellbeing Fund applications.
 - **w/c 2nd March 2015 (date to be confirmed):** Members briefing to review all applications and recommend those that should be put forward for Community Committee approval.
 - **12th March 2015:** Community Committee meets to approve 2015/16 Wellbeing Fund allocations.
 - **1st April 2015:** All successful applicants notified and organisations begin implantation of project activity.
17. In an effort to ensure that projects are able to begin spending funds in April, applications put forward to the Community Committee for approval will be notified prior to the meeting.

18. It should be noted that at the point of writing this report, it is unclear what level of funding will be available for the Community Committee to allocate at the March meeting. Should an announcement on Wellbeing allocations to Community Committee by Full Council not be forthcoming in time for the 12th March Community Committee, then it will be recommended that the Community Committee postpone its decision on Wellbeing allocations until the next available meeting.

2015/16 Wellbeing Funding Commissioning Priorities

19. In an effort to ensure that limited funds are targeted at the areas where they are needed most, the Community Committee is asked each year to consider how it wishes to express its priorities for Wellbeing Funding to perspective applicants for the year ahead.
20. Having reviewed the priorities from recent years, the following set of priorities is suggested to be offered to Wellbeing Fund applicants for 2015/16. These priorities link in with the Area Committee Business Plan.

<i>PRIORITIES</i>
• Promote healthy lifestyles and tackle health inequalities
• All children and young people have access to out of school activities
• Provide opportunities for people to get jobs, volunteer or learn new skills
• Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities
• Make better use of our community buildings
• Reduce crime and anti-social behaviour
• Engage with local communities to strengthen community activity and involvement in local decision making
• Improve the local environment and our parks and open spaces
• Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods

21. The Community Committee is asked to approve the dates for the 2015/16 Wellbeing fund applications round and agree to hold ward briefings prior to the start of the commissioning round. The committee is also asked to agree its Wellbeing priorities for 2015/16.

Corporate considerations

a. Consultation and Engagement

22. Local priorities were set through the Area Business Plan process and the 2014/15 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds were promoted through the Breeze Culture Network and local providers. Feedback from young people was presented to Ward Members and the Bramley Cluster steering group alongside the Youth Activities Fund applications.

b. Equality and Diversity / Cohesion and Integration

23. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

24. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

25. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

e. Legal Implications, Access to Information and Call In

26. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

27. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

28. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services.

29. Projects funded via the Wellbeing fund and Youth Activities Fund are presented in the attached appendices.

Recommendations

30. The Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2014/15 (**Appendix 1**).
- Note the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund (**Table 3**) and approve those projects put forward by the Children & Young People's Sub Group to allocate the remaining YAF balance for this financial year.
- Agree the process and timescales for the Wellbeing commissioning round for 2015/16.
- Agree the Wellbeing funding priorities for 2015/16.

Background information

- **None**

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1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2014-15 financial year. It shows the amount allocated to the former Inner North West Area Committee in 2014-15, including Kirkstall, details of any carry forward from 2013-14 and any existing commitments.

2014/15 INW Revenue Budget		
Balance Brought Forward from 2013/14	£	46,899.47
INW Revenue Allocation for 2014/15	£	186,600.00
Youth Activities Fund for 2014/15	£	35,768.00
Total Budget	£	269,267.47
Projects approved from 2013/14 budget to be paid in 2014/15	£	35,897.10
Projects approved in 2014/15	£	242,468.00
Total Commitments	£	278,365.10
Public Health Contribution	£	10,000.00
Remaining to Allocate	£	902.37

1.2 Revenue Project Statement

The table below lists those projects supported in 2014-15 and provides a current revenue project statement for each. Most grants are paid retrospectively so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activity Fund	WNW Area Support Team	All Wards	£ 38,833.00	£ 1,001.20
Small Grants	WNW Area Support Team	All Wards	£ 10,000.00	£ 3,414.00
Skips	WNW Area Support Team	All Wards	£ 2,000.00	£ 400.83
INW Festive Lights	Leeds Lights	All Wards	£ 13,005.00	£ -
Woodsley Employability Project	Woodsley Rd Multicultural Comm Centre	HP&W	£ 6,338.00	£ 412.00
Kirkstall Festival	Kirkstall Festival Committee	K	£ 5,900.00	£ 5,900.00
Headingley LitFest 2015	Headingley LitFest	HP&W, K, H	£ 3,500.00	£ -
Door-to-Door Supermarket Shopping	Older Wiser Local Seniors (OWLS)	All Wards	£ 2,500.00	£ 625.00
Leeds Music Hub	Leeds Music Hub	HP&W, K, H	£ 5,000.00	£ -
Community Development Worker	AST	W	£ 14,000.00	£ -
yOUR Neighbourhood	Leeds Met Student's Union	H	£ 4,600.00	£ -
Off Road Bikes	West Yorkshire Police	All Wards	£ 1,135.00	£ -
Out of Hours Noise Nuisance	Community Safety	All Wards	£ 10,000.00	£ -
Childrens Champion	St Marys Church, Hawksworth Wood	K	£ 5,500.00	£ 1,250.00
Fit Kids	Young Minds	HP&W, K, H	£ 4,073.00	£ 1,020.00
INW Mini Projects	LCC Youth Service	HP&W, K, W	£ 8,000.00	£ -
Aireborough Summer Activities	Aireborough Summer Activities	K, W	£ 5,000.00	£ -
Community Planner	LCC Planning	All Wards	£ 24,000.00	£ 6,000.00
Leave Leeds Tidy	Leave Leeds Tidy	HP&W, H, K	£ 8,000.00	£ -
Additional Enforcement Staff on Woodhouse Moor	LCC Parkswatch - Safer Leeds	HP&W	£ 11,879.00	£ 11,879.00
Rosebank Urban Wildlife Oasis	Groundwork Leeds	HP&W, H	£ 3,000.00	£ -
Community Engagement	OPAL	W	£ 9,000.00	£ -
Keep Fit, Keep Healthy, Be Happy	Caring Together	HP&W	£ 6,575.00	£ 1,492.00
Healthy Lifestyle Group (Approval figure inc. £5,000 contribution from Public Health)	Behno (Sisters) Group	HP&W W	£ 10,907.00	£ 2,669.74
Healthy Living Project Focusing on Sedentary Occupational Groups (Approval figure inc. £5,000 contribution from Public Health)	Cardigan Centre	HP&W	£ 10,000.00	£ 1,578.75
Eastern Media & Arts	Eastern Media & Arts	HP&W	£ 4,500.00	£ 1,200.00
Hyde Park Unity Day	Hyde Park Unity Day	HP&W	£ 5,000.00	£ 5,000.00
Support for Changeover	Localities Team	All Wards	£ 10,223.00	£ -

Total	£	242,468.00	£ 42,841.32
Budget for Year	£	233,370.37	
Public Health Contribution	£	10,000.00	
Available to Allocate	£	902.37	

INNER NORTH WEST COMMUNITY COMMITTEE

2014-15 Wellbeing Statement

Revenue Projects Live from Previous Years

1.3 Table 1.3 below provides a revenue project statement for grants funded in previous years that are still live.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activity Fund	WNW Area Support Team	All Wards	£ 9,056.00	£ 5,800.32
Consultation and Engagement	Area Support Team	All Wards	£ 1,500.00	£ -
Milford Marlins - Junior Rugby	Milford Rugby Club	Kirkstall	£ 2,540.00	£ 1,540.00
Community Development Worker Post	Area Support Team	All Wards	£ 11,908.50	£ 3,969.50
EnviroMET	Leeds Met Students' Union (CALM Volunteering)	HP&W, H	£ 1,973.00	£ 1,972.74
Aireborough Summer Activities	Aireborough Summer Activities Scheme	Weetwood	£ 445.25	£ 445.25
Far Headingley, Weetwood and West Park Neighbourhood Design Statement (SPD)	Far Headingley Village Society	Headingley	£ 620.35	£ -
Woodsley Employability Project	Woodsley Road Multicultural Community Centre	HP&W	£ 3,794.00	£ 3,794.00
Fit Kids	Young Minds	HP&W	£ 3,060.00	£ 1,243.00
ASB & Burglary packs	West Yorkshire Police	All Wards	£ 1,000.00	£ 1,500.00

Capital

2.0 Table 2.1 shows the current capital projects including one carried forward from a previous year.

2.1 Capital Projects

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Sparrow Park	Area Support Team	Headingley	£ 10,814.00	£ -
Making Rosebank Friendly Project	Rosebank Millennium Green	Headingley	£ 5,000.00	£ 465.00
Hindu Temple Community Centre Improvements	Leeds Hindu Charitable Trust	HP&W, H, K	£ 10,000.00	£ -
STEP - Works at Queenswood Drive	STEP – (Supporting The Elderley People)	Kirkstall	£ 8,000.00	£ -
Hawthorn Wood Village Hall Improvements	HOPS	Kirkstall	£ 10,000.00	£ -
Dobby Row	INW Area Committee	Kirkstall	£ 5,800.00	£ -

Total	£	49,614.00	£	465.00
2014/15 Capital allocation	£	49,614.00		
Available to allocate	£			

INNER NORTH WEST Community Committee
2014-15 Wellbeing Statement

3.0 Youth Activity Fund

3.1 The table below describes the Youth Activity Funding budget calculations and provides a current balance of funding remaining to allocate. It shows the YAF amount allocated to the Inner North West Community Committee in 2014-15, details of the balance brought forward from 2013-14, underspend from 2013/14 projects and any existing commitments. It also reflects the transfer of 33.5% of the budget following the move of the Kirkstall ward to the Inner West Community Committee.

INW Youth Activity Funding 2014/15	
YAF Balance brought forward	£ 3,065.00
YAF Allocation for Year 14/15	£ 35,768.00
YAF Earmarked 14/15	£ 18,491.00
Underspend 13/14	£ 974.61
Kirkstall transfer to Inner West	£ 6,814.00
INW YAF Available to Allocate	£ 14,502.61

3.2 The table below lists those Youth Activity projects supported in 2014-15. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Trapeze – Youth Aerial Project	Urban Angels	HP&W/H	£ 2,335.00	£ -
Holiday Activities	YMCA – Hawksworth Wood	K	£ 2,505.00	£ 2,505.00
Multi Sports Holiday Camp	LCC Sports & Active Lifestyles	K, HP&W, W	£ 2,688.00	£ -
INW Summer Mixtape 2014	Equilateral Media	HP&W	£ 2,000.00	£ 2,000.00
Woodhouse Kickboxing	Youth Point @ Cardigan Centre	HP&W	£ 1,046.00	£ 461.80
Friday Night Project & Junior Youth provision	Leeds YMCA	W	£ 4,272.00	£ -
Left Bank Skate	Left Bank Leeds	HP&W	£ 3,645.00	£ -

Total £ 18,491.00 £ 4,966.80

3.3 Table 2.3 below provides a Youth Activity project statement for grants funded in previous years that are still live.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Burley Chatterbooks	Better Leeds Communities	895	£ -	£ -
Child Out	Meanwood Junior Play Scheme	845	£ -	£ -
Friday Night Project	YMCA (with Extended Services)	1631	£ -	£ 775.80
Hip Hop Lives	Invisible Circle Education	450	£ -	£ 199.00
Intro to Hockey	Leeds Hockey Club	1545	£ 591.07	£ 0.19
Project Beats	Equilateral Media	2000	£ -	£ -
T Shirts 4U	Youth Point @ Cardigan Centre	1690	£ 1,690.00	£ -

Total £ 2,281.07 £ 974.61

INNER NORTH WEST Community Committee

2014-15 Wellbeing Statement

4.0 Small Grants

- 4.1 At its March 2014 meeting the Inner North West Community Committee agreed to create a £10,000 fund for small grants. The table below details the small grant approved in 2014-15 and shows the balance available to spend. It also reflects the transfer of £2,000 budget following the move of the Kirkstall ward to the Inner West Community Committee.

Project Name	Lead Organisation	Wards Benefiting	Amount F earmarked	Amount Paid
Mango Tree at Meanwood	Musical Arc	W/CA	£ 445.00	£ 445.00
Community Football Development	Woodhouse Football Club	HP&W	£ 750.00	£ 750.00
Headingley Neighbourhood Plan	Headingley Devpt Trust	H, HP&W, K, W	£ 500.00	£ 500.00
Bringing People Together	Vandan Group	HP&W, H	£ 500.00	£ 500.00
Burglary Other	WYP	H	£ 500.00	£ -
Summer Club	INW Hub Cluster	H, HP&W	£ 464.00	£ 464.00
Holocaust Museum Visit	Council of Christians & Jews Leeds Branch	HP&W	£ 255.00	£ 255.00
Swimming Lifesaving	Better Leeds Communities	HP&W	£ 654.00	£ -
Burley Families Seaside Trip	Better Leeds Communities	HP&W	£ 500.00	£ 500.00
Open XS Lantern Festival	Open XS Cluster	HP&W	£ 500.00	£ -

Total	£	5,068.00	£	3,414.00
Budget	£	10,000.00		
Kirkstall transfer to IW	£	2,000.00		
INW Available to Allocate	£	2,932.00		

5.0 Skips

- 5.1 At its March 2014 meeting the Inner North West Community Committee agreed to create a £2,000 fund for skips. The table below details the skips approved in 2014-15 and shows the balance available to spend. It also reflects the transfer of £500 budget following the move of the Kirkstall ward to the Inner West Community Committee.

Skips	Ward Benefiting	No of Skips	Amount Committed	Paid
Burley Top Comm. Assoc.	Kirkstall	1 + permit	£ -	£ 145.83
Hollin Lane Allotment	Weetwood	1	£ -	£ 130.00
Hawthorn Wood Action Day	Kirkstall	1	£ -	£ 125.00

Total	£	-	£	400.83
Budget	£	2,000.00		
Kirkstall transfer to IW	£	500.00		
INW Available to Allocate	£	1,099.17		



Report of: Shaid Mahmood, West North West Area Leader

Report to: Inner North West Community Committee (Headingley, Hyde Park & Woodhouse and Weetwood wards)

Report author: Kate Sibson, Area Officer 0113 3367871

Date: 9th October 2014

For Decision

Making the most of local assets and ensuring community influence

Purpose of report

1. This report presents a discussion paper on the Community Committee topic of 'Making the most of community assets and ensuring community influence'. The topic was chosen to look at how community centres are adapting to improve their long term sustainability and discover what lessons can be shared between facilities to support community engagement and service delivery.

Main issues

2. The Inner North West area has wide variety of community buildings from council run centres to new facilities run by the voluntary sector, and many church halls. This topic will focus on the more traditional community centres which aim not only to be a base for people to meet and participate in activities, but to also be outward facing, engaging with the community and providing services that meet local needs.
3. The majority of centres in the Inner North West are run by local charities. Hyde Park and Woodhouse has a good spread of centres across the ward, and Headingley has two well established centres in the Cardigan Centre and HEART. Weetwood ward has just one centre, the council run Meanwood Community Centre just within its border, and a community room next door to the St Vincent's Charity shop on Silk Mill Drive.

4. The discussion paper at Appendix 1 summarises the offer in each ward, and asks how community centres within the Inner North West area can collaborate, share best practice, and promote community involvement. It is hoped that the learning from this topic will shape services in the future and help create a successful new facility at Little London.
5. The community engagement plan at Appendix 2 outlines how the Community Committee will listen to the views of local residents on community centres and seek their ideas for future provision.

Corporate considerations

6 a Consultation and engagement

Each community centre in the Inner North West will be asked to support a survey of users, and a wider consultation will be organised for non-users.

6 b Equality and diversity / cohesion and integration

Community centres play a vital role in promoting community cohesion by providing a neutral space for residents to meet and participate in activities. One of the discussion points is on how centres involve the local community to deliver services that meet their needs, and this will explore potential barriers to participation.

Conclusion

7. Community centres are a vital resource for local residents and deliver a range of services in easy to access locations. The Inner North West area benefits from some excellent facilities run by the third sector and it is hoped that their experiences will support any centres that are struggling and shape the new offer at Little London.

Recommendations

8. The Community Committee is asked to consider the questions raised in the discussion paper attached at Appendix 1 and make recommendations as to how centres can:
 - a) work together more collaboratively
 - b) involve local residents in shaping the offer at each centre and
 - c) make changes to improve their sustainability

Discussion Paper:

Making the most of local assets and ensuring community influence

Background

The Inner North West has a wide variety of community centres and facilities run by the council, voluntary sector and faith groups. Over the past few years, most centres will have faced economic challenges as funding streams have changed and organisations that book space cut back on services.

The Inner North West area is an interesting case study on how the different models of community centres are meeting these challenges. The purpose of this discussion will be to learn how centres have adapted and found new income streams, what challenges remain, what lessons can be learned, and perhaps most importantly, how centres are connecting with their local communities and offering services that meet their needs.

Community Centres by Ward

1) Headingley

Headingley Ward has two main community centres, Headingley Arts and Enterprise Centre and the Cardigan Centre. The ward also has some well used church halls and the Left Bank Centre, an arts venue.

Cardigan Centre

The Cardigan Centre is on the boarder of Hyde Park and Headingley wards and has been operating for more than 20 years. Today it has a mixed offer including activities and clubs, a youth service commissioned by the council, a citywide learning offer and a social enterprise offering admin support to local businesses and groups.

HEART

The HEART centre opened in 2011 in a former school building following a lengthy campaign and fundraising effort by local residents. It is an award winning facility offering a café, a range of rooms to hire and an enterprise centre providing a touchdown space for small businesses. Most of the activities are run by external organisations and include a community choir, support groups, a food bank and pilates.

2) Hyde Park

Hyde Park has four community centres, spread across the ward. In recent years two council run centres, Woodhouse and Woodsley Road were taken over by community led organisations and are now managed independently.

Burley Lodge Centre

The Burley Lodge Centre is run by the charity Better Leeds Communities and is located in the heart of one of the ward's most deprived neighbourhoods. It offers advice, guidance and support services for the local community as well as youth provision commissioned by the council. They have experienced impressive growth over the years, winning citywide contracts for debt and welfare advice services and children's play. They continue to deliver services for the local community including community development and organising, health and wellbeing activities such as swimming lessons for children and cookery classes.

Little London Community Centre

Little London is one of only two centres in the Inner North West managed by the council. The local charity CALLS has a permanent base at the centre and use it for a variety of activities, primarily around health and community cohesion. Space at the centre is limited and inflexible which affects the range of bookings that can be taken. To support the PFI housing scheme, a brand new community centre will be built, and work is underway to consult with local residents and partner agencies on its future use.

Woodhouse Community Centre

Woodhouse Community Centre was transferred from council ownership to a community led partnership supported by local charity OBLONG three years ago. It is also home to the local neighbourhood network, Caring Together in Little London and Woodhouse. Oblong run some of their own activities from the centre including a range of volunteer led activities, including community gardening, basic IT classes, ESOL and Little Rascals street dance. The centre has various rooms and offices to let, and a number of permanent bookings including a church group on Sunday.

Woodsley Road Community Centre

Woodsley Road Community Centre is another centre that was transferred from the council to a community led organisation. It is a large centre predominantly used by the local Asian community as it provides a range of services sympathetic to cultural needs such as women only classes and a bereavement and funeral service for the local Muslim community. The centre is also home to the Leeds Kashmiri Elders as well as a range of employability and health activities open to all. It hosts a number of activities, mostly through external providers, including a youth club, homework club, older people's social groups and exercise classes.

3) Weetwood

Weetwood has just one formal community centre, although there are a number of church halls that are widely used for community activities. There is a lack of bookable community space north of the ring road, and plans to expand services at the St Vincent Community Hub are welcome.

Meanwood Community Centre

Meanwood Community Centre is actually within the Weetwood ward boundary but as its name suggests, it serves mainly residents from that ward. It is a busy centre with a range of leisure activities run by external organisations including Zumba, tea dance, yoga and art

classes. The centre hires permanent office space to two organisations, including a church group which also books the centre on Sundays for worship.

St Vincent's Community Hub

The St Vincent's charity shop on Silk Mill Drive runs a 'community hub' from a former retail space next door. It has been open for some time and is used for youth clubs and social activities. It does not have internet access which limits the services that can be provided, particularly around job search and adult education.

Challenges & Opportunities

Over recent years, independent and council run community centres across the city have faced significant financial pressures as grant opportunities have become more competitive and cuts in public and voluntary sector budgets have affected the capacity of some organisations to run activities and pay booking fees.

Expectations of users and hirers have evolved, with many looking for a more modern, comfortable facility with good IT and internet access. In some areas, the needs of the local community have changed with more people seeking advice and employability services and increasing Black, Asian and Ethnic Minority populations who may have language or cultural barriers to accessing the services centres offer.

Over the past few years, people are increasingly using the internet and social media to find out what is happening in the local area, and they are unlikely to read a poster or walk into a centre on spec. Whilst some centres have embraced these new marketing opportunities, others have struggled to create and maintain an online presence.

Despite the financial pressures and changing communities, there are centres that are adapting and flourishing. The purpose of the discussion at the Community Committee is to investigate the challenges facing the community centres of the inner North West and discover lessons that can be shared to improve their sustainability and ensure that the new centre at Little London is a success.

Introduction to the discussion

Three representatives from local community centres have been asked to speak on some of the key issues around running a successful community centre.

- 1) John McKenzie – Cardigan Centre: Running a centre that is outward facing and responsive to community need
- 2) Qari Qasim – Woodsley Road Community Centre: Challenges and lessons learned about running a new centre
- 3) Richard Norton – HEART Centre: Marketing the centre

Discussion questions

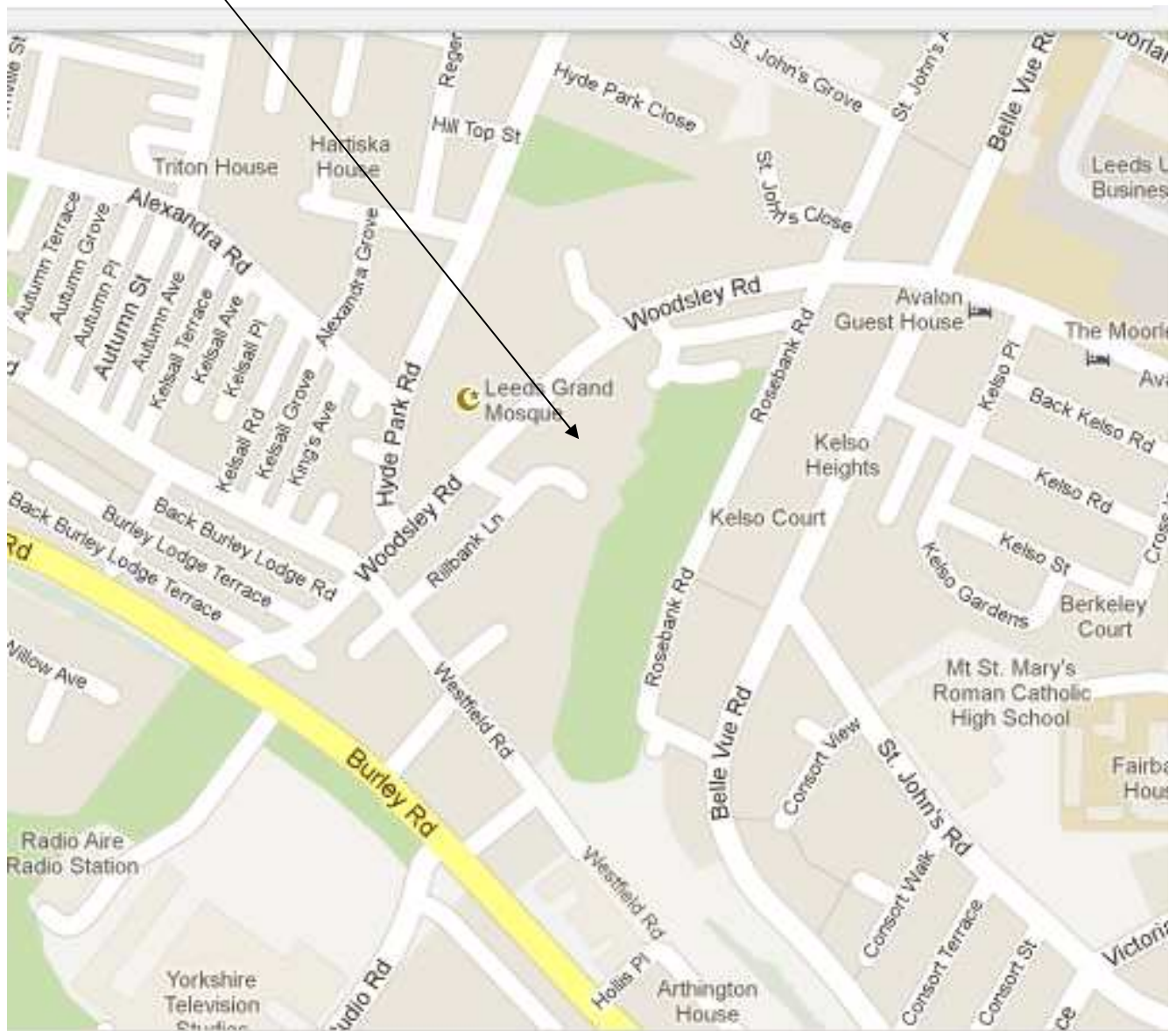
In mixed ward groups, consider the following questions and make recommendations of key issues to take forward for further investigation.

- 1) What are the key things that centres need to focus on to improve their sustainability?**
- 2) How do centres involve the local community and understand what services can be delivered that meet their needs?**
- 3) How can centres work collaboratively to share best practice and maximise scarce resources?**

COMMUNITY COMMITTEE ENGAGEMENT PLAN		
TOPIC : MAKING THE MOST OF LOCAL ASSETS		
Consultation Period	October 2014 – December 2015	
Summary of topic	The topic will look at Community Centres, how they can share best practice and ensure community involvement in the services they offer.	
Stakeholders		
Community	Local Authority & Public Sector	Third Sector
Local residents	Asset Management	Oblong
	Facilities Management	Woodsley Road CC
		Better Leeds Communities
		HEART CC
		CALLS
		St Vincent's
		Cardigan Centre
Proposed consultation activity (Who will be consulted & how)		
Activity	Method	Lead organisation
Themed forums	Invite speakers around the key lines of enquiry	Area Support Team
Users survey	Community Centres survey their current users	Community Centres
Community Survey	Interviews	Community Centres
Other potential consultation activity		
Activity	Method	Resources required
Social media discussion	Use the community committee's facebook / twitter page to host a discussion on the key lines of enquiry	Facebook and twitter accounts would need to be set up and promoted

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Woodsley Road Community Centre
64 Woodsley Road
Leeds
LS3 1DU



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